



BSB51915

Diploma of Leadership and Management

Our Mission

At OSAN, we always strives to become a Centre of Excellence in the delivery of training and assessment services within its scope of registration.

Available Support Services

OSAN strives to meet the particular needs of each learner and to provide support and welfare services to students which are useful, efficient, timely, and effective. OSAN provides no additional cost advice, support and welfare services to students to assist them with issues that may arise during their study. These support and welfare services are not limited to academic issues and encompass a range of issues related to student welfare and to adjustment to life in Australia.

Why study with OSAN

OSAN aims to achieve its vision by meeting the objectives through –

- Becoming a technologically advanced leading-edge institution
- Recruiting well qualified and highly experienced trainers and assessors
- Fully complying with all state and commonwealth legislative and regulatory requirements
- Maintaining active industry and professional contacts
- Creating creative and interactive training and assessment environments



RTO No. 70252 CRICOS Code: 094889J

**Study in
Australia
Living.
Learn.
Grow.**

**Level 1, Suite 2a & 4, 222 - 230
Church St (Greenway Plaza Office
Suites, near Horwood Place)
Parramatta NSW 2150**

**Phone: 1300 788 859
Fax: +61 2 9012 0753**

**Website: www.osan.edu.au
Email: info@osan.edu.au**

**ACN: 151 238 685
ABN: 33 151 238 685**

BSB51915 Diploma of Leadership and Management

CRICOS Code: 094889J

Duration: 52 Weeks

Tuition Fees: \$6,500

Entry Requirements

- Over 18 years old at the time of enrolment
- Successful completion of Year 12 in Australia, or of an equivalent overseas qualification
- A minimum level of IELTS 5.5 or equivalent
- Have an intermediate to advanced level of understanding of computers and internet

Visa requirements:

See Department of Immigration and Border Protection website: <http://www.border.gov.au> for more details on assessment level requirements for your country.

Course Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

Career Pathways

- Manager
- Team Leader
- Supervisor
- Coordinator

Pathways

A further learning pathway utilising qualifications such as Advanced Diploma level qualification within the BSB Training Package, or other Training Packages.

Course Structure:

OSAN's BSB51915 Diploma of Leadership and Management consists of twelve (12) units of competency, comprising 4 core units and 8 elective units, in accordance with the packaging rules.

Four (4) Core units:

BSBLDR501 Develop and use emotional intelligence
BSBMGT517 Manage operational plan
BSBLDR502 Lead and manage effective workplace relationships
BSBWOR502 Lead and manage team effectiveness

Eight (8) Elective units:

BSBINM501 Manage an information or knowledge management system
BSBCUS501 Manage quality customer service
BSBMGT516 Facilitate continuous improvement
BSBCOM503 Develop processes for the management of breaches in compliance requirements
BSBHRM513 Manage workforce planning
BSBMGT502 Manage People Performance
BSBHRM405 Support the recruitment, selection and induction of staff
BSBRISK501 Manage Risk

Delivery and Assessment Methods

This course is designed for overseas students study on full-time face to face mode.

Training delivered on classroom based sessions, include theory classes and practical sessions involving small groups and individual activities.

Assessment methods include:

- case study
- scenario analysis
- written questions
- workplace simulations
- role plays; and
- project/reports

Recognition of Prior Learning

OSAN will ensure that all applicants for enrolment and all students have access to the recognition of prior learning (RPL) policy and procedures.

Applications for RPL will be managed efficiently by appropriately qualified assessors, using a process which is valid, fair, sufficient and authentic.

An applicant for RPL is responsible for the provision of suitable evidence, with guidance available from OSAN staff.

Credit Transfer

OSAN recognises qualifications issued under the Australian Qualifications Framework and Statements of Attainment issued by other Registered Training Organisations.

Enrolments through Approved Agents

OSAN accepts student Enrolments/Admissions recruited by OSAN's approved agents and Third Party representatives.

You may contact an approved agent for enrolling in to the course with OSAN. The list is available on OSAN's website under "Agents" tab.

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Fees

- Tuition Fees: \$6,500
- Enrolment Application Fee: \$250
- Other fees for charges:
- Please see "OSAN Course fees and Charges" on: www.OSAN.edu.au ; or speak with one of our friendly staff member.

Protection of Fees

In the case of OSAN not being able to provide the training services as paid for, all student tuition fees paid to OSAN are protected through OSAN membership of the Tuition Protection Scheme (TPS).

Contact OSAN Institute for enrolment or more information:

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